

**Relocation Timeline
The Community School South and Bilingual/ESOL Department**

School/Department	Relocation/Destination	Timeline/ Responsibility	Facility Planning & Real Estate Department (FP&RE)	FP&RE Department	Physical Plant Operations	Physical Plant Operations	Building Department	Physical Plant Operations	Procurement & Warehousing Services
Community School South The school is currently located at South Area Portable Annex (SW 172 Avenue)	Silver Trails Middle School	Action	School Board approves surplus the South Area Portable Annex (SW 172 Avenue) parcel	Request fund through a Board Item for move and relocation	Preparation of engineering drawings	Submit construction drawing for permits	Approves construction permits	Start construction	Complete relocation and move of Community School South to Silver Trails Middle School Site
		Date/Week	May 3, 2016	June 7, 2016	3 WEEKS →	4 WEEKS →	10 WEEKS →	December 30, 2016	

School/Department	Relocation/Destination	Timeline/ Responsibility	Facility Planning & Real Estate Department (FP&RE)	FP&RE Department	Physical Plant Operations	Physical Plant Operations	Building Department	Physical Plant Operations	Procurement & Warehousing Services
Bilingual/ESOL Department The department is currently located at South Area Portable Annex (SW 172 Avenue)	South Area Administration Portable Annex (Pioneer Portable Site)	Action	School Board approves surplus the South Area Portable Annex (SW 172 Avenue) parcel	Request fund through a Board Item for move and relocation	Preparation of engineering drawings	Submit construction drawing for permits	Approves construction permits	Start construction	Complete relocation and move of Bilingual/ESOL Department to South Area Administration Portable Annex (Pioneer Portable Site)
		Date/Week	May 3, 2016	June 7, 2016	3 WEEKS →	4 WEEKS →	8 WEEKS →	December 30, 2016	

NOTE: Timeline is subject to changes if there are delays in the approval of the construction permits or unexpected construction problems.
 ESOL: English for Speakers of Other Languages